

Southern Wiltshire Area Board AGENDA

Place: Old Sarum Community Centre, Salisbury
Date: Thursday 24 March 2016
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine – (Vice Chairman)	Winterslow
Julian Johnson	Downton and Ebbel Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Come along for refreshments and a chat from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time											
<p>1 Welcome and Introductions</p>	7.00pm											
<p>2 Apologies</p>												
<p>3 Minutes(Pages 3 - 14)</p> <p>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 28 January 2016.</p>												
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>												
<p>5 Chairman's Announcements(Pages 15 - 18)</p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> • An overview of Wiltshire Council's 2016/17 Budget • The future of Area Board projects 												
<p>6 Current Consultations</p> <p>To note the attached information on the following current consultations:</p> <table border="1" data-bbox="264 1469 1000 1973"> <thead> <tr> <th>Consultation</th> <th>Deadline</th> </tr> </thead> <tbody> <tr> <td>Draft Revised CIL Regulation 123 List and Planning Obligations SPD</td> <td>25/04/16</td> </tr> <tr> <td>Obesity Strategy consultation</td> <td>30/04/16</td> </tr> <tr> <td>West Dean and West Tytherley Neighbourhood Area Designation</td> <td>29/03/16</td> </tr> <tr> <td>Care Services: Changes to policies around prevention and care services General policies relating to care services Policies relating to charging for care services</td> <td>08/06/16</td> </tr> <tr> <td>Wiltshire Local Transport Plan - Public Transport Strategy Review</td> <td>04/04/16</td> </tr> </tbody> </table>		Consultation	Deadline	Draft Revised CIL Regulation 123 List and Planning Obligations SPD	25/04/16	Obesity Strategy consultation	30/04/16	West Dean and West Tytherley Neighbourhood Area Designation	29/03/16	Care Services: Changes to policies around prevention and care services General policies relating to care services Policies relating to charging for care services	08/06/16	Wiltshire Local Transport Plan - Public Transport Strategy Review
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7	<p>Report on issues facing the community as a whole</p> <p>Written Updates attached are:</p> <ul style="list-style-type: none"> • Police – Neighbourhood Team Update • Fire & Rescue Service • Clean for the Queen, Queen’s 90th Birthday, Big Pledge – The Road to Rio • Any other comments or reports 	7.05pm
8	<p>Highways Maintenance(Pages 19 - 36)</p> <p>a. The effect of the Wiltshire Council’s new contractual arrangements on the Southern Wiltshire community area;</p> <p>b. Local Highways Major Maintenance Proposals for 2016/17</p> <p><i>Adrian Hampton, Head Local Highways, Weather Emergency Service and Highways and Streetscene – South</i></p>	7.15pm
9	<p>Area Board Theme: Village Maintenance(Pages 37 - 38)</p> <p>River Bourne Community Farm as a local service provider. Feedback from the meeting with RBCF on 22nd March.</p>	7.50pm
10	<p>Area Board Theme: Older People(Pages 39 - 42)</p> <ul style="list-style-type: none"> • Dementia Toolkit • Older people: What’s happening? <p><i>Officer: Sue Geary, Head of Department, Commissioning Community Services.</i></p>	7.55pm
11	<p>Area Board Theme: Youth(Pages 43 - 44)</p> <ul style="list-style-type: none"> • Anybody Can Cook proposal - £3,471 • Community Rewards – Alderbury Explorer Scouts, Clean for the Queen - £100 	8.05pm
12	<p>Area Board Theme: Conservation</p> <p>Taking this forward in 2016/17. Parishes to consider:</p> <ul style="list-style-type: none"> • Improvements to existing Conservation projects • Possible new projects 	8.15pm

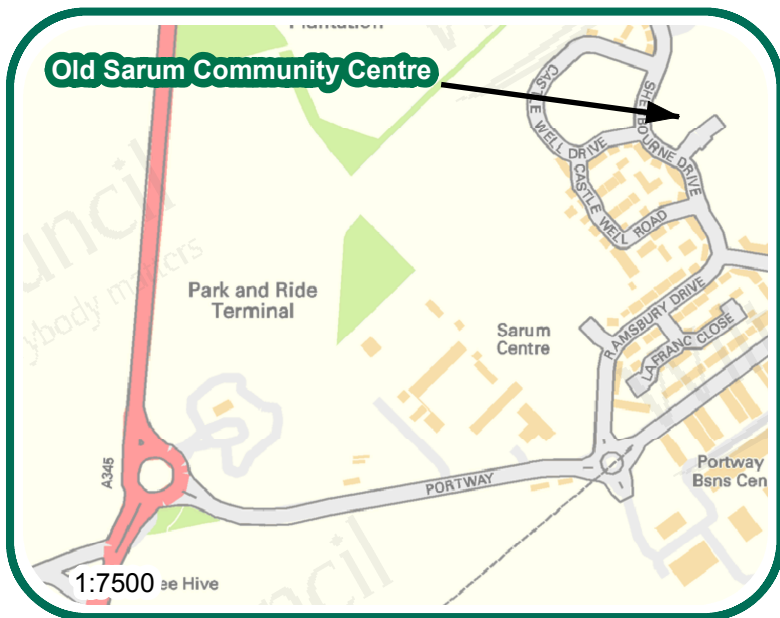
13	<p>Area Board theme: Footpaths - the way ahead</p> <p>Enabling Parish Councils or local groups to look after their footpath network in the future. A toolkit and checklists.</p> <p>Report to follow</p>	8.20pm
14	<p>Speed Indicator Device Project - Lift Off!<i>(Pages 45 - 46)</i></p>	8.30pm
15	<p>What we did in 2015/16<i>(Pages 47 - 48)</i></p> <p>A summary of our funding awards.</p>	8.35pm
16	<p>Community Area Transport Group (CATG) Update <i>(Pages 49 - 56)</i></p> <p>Community Area Transport Group – Proposals from 10 March meeting:</p> <ul style="list-style-type: none"> • Mill Lane, Winterslow - Relocate 30mph terminal signs £750. <p>Notes from the meeting are attached.</p>	8.40pm
17	<p>Community Area Grants<i>(Pages 57 - 60)</i></p> <p>The Board will consider 2 applications for funding from the Community Area Grant Scheme for 2015/16:</p> <ul style="list-style-type: none"> • Downton Moot Preservation Trust - The Moot Border Planting Restoration: £500 • Woodfalls Band - New music stands: £1000 <p><i>Officer: Tom Bray, Community Engagement Manager</i></p>	8.45pm
18	<p>Close</p>	9.00pm

Future Meeting Dates 2016
7.00pm start

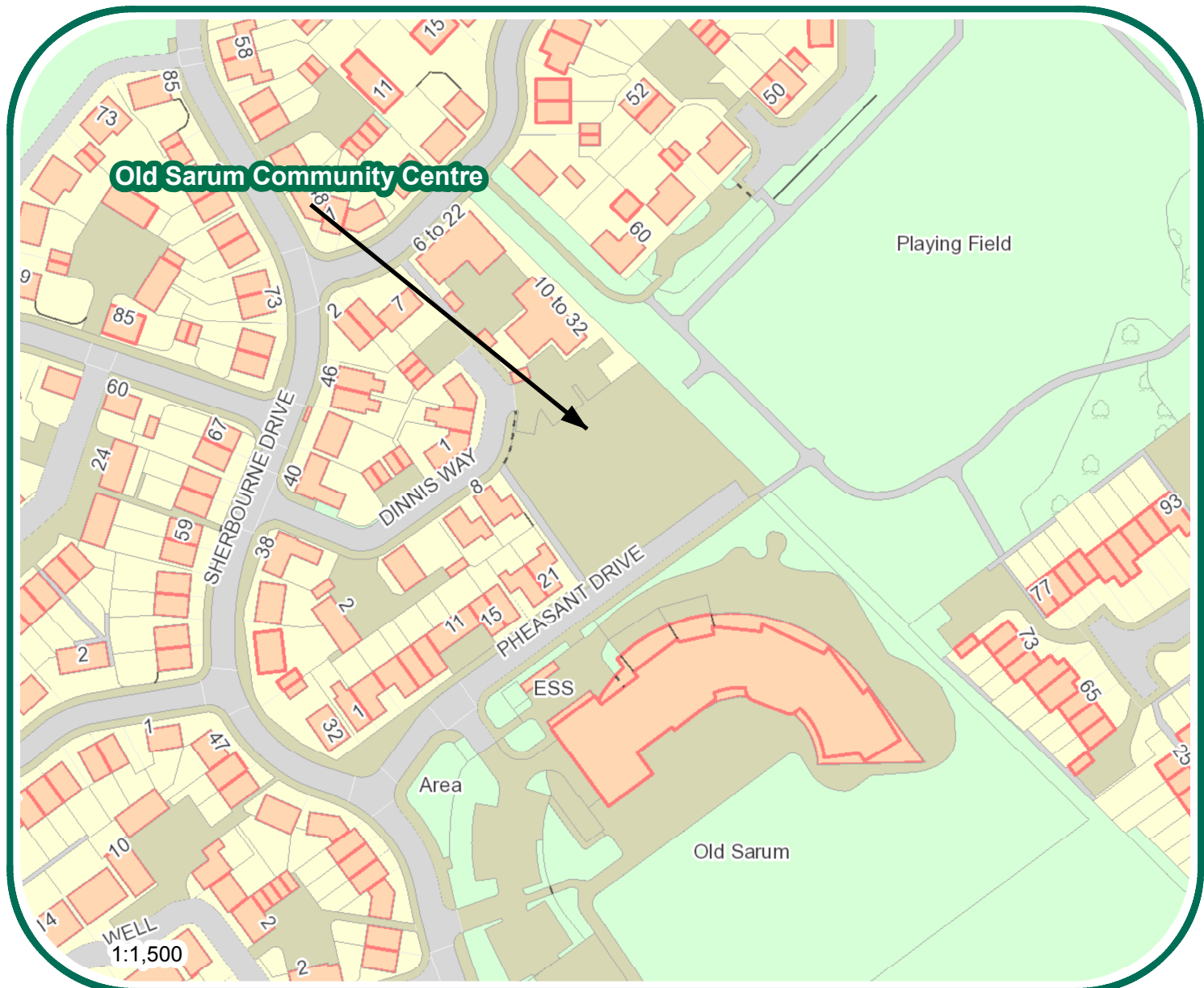
26 May – Trafalgar School, Downton
28 July – Whiteparish Memorial Hall
29 September – Coombe Bissett Village Hall
1 December – Alderbury Village Hall

2017
26 January
23 March

Agenda Item 1



Old Sarum Community Centre
Pheasant Drive
Old Sarum
Salisbury
SP4 6GH



MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Coombe Bissett Village Hall, Shutts Land, Coombe Bissett,
Salisbury, SP5 4JU.
Date: 28 January 2016
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton, Cllr Christopher Devine (Vice-Chair), Cllr Julian Johnson and
Cllr Ian McLennan

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councillors

Alderbury Parish Council – E Hartford & A McGowan
Clarendon Park Parish Council – K Rogers
Coombe Bissett Parish Council – G Bundy, D James & D Rattue
Downton Parish Council – B Cornish, J Whitmarsh & R Yeates
Firsdown Parish Council – B Edgeley
Grimstead Parish Council – E Daffern
Landford Parish Council – J Martin
Laverstock and Ford Parish Council – V Bussereau & R Champion
Pitton and Farley Parish Council – C Purves
Redlynch Parish Council – J Blocksidge
West Dean Parish Council – H Urquhart
Whiteparish Parish Council – L Palmer

Winterslow Parish Council – P Robinson, A Sillence & M Taylor

Partners

Wiltshire Police – Inspector David Minty

Officer of the Police and Crime Commissioner – Clive Barker

Total in attendance: 33

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Leo Randall – Board Member • Tracy Carter – Associate Director
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 3 December 2015, were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>At the last Area Board meeting in December, people were asked to help identify some themes for the board to work on for 2016/17.</p> <p>The results of the interactive voting session had identified two main themes, these were Conservation and Community Transport. Item 14 on this agenda would focus on Conservation, with Community Transport taking a back seat until after the Transport Review had concluded.</p>
6	<p><u>Current Consultations</u></p> <p>The Board noted current consultations listed on the agenda and further information which was available via the weblink: http://www.wiltshire.gov.uk/council/consultations.htm</p>
7	<p><u>Report on issues facing the community as a whole</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p>

Police

Inspector Minty gave a brief update which included information about a recent initiative with cross border forces in Dorset and Hampshire, where the ITV camera crew had joined them for an evening in tackling rural crime.

The Salisbury Journal had recently reported a rise in crime figures, these were mainly around violent crimes and sex offences, Dave was confident that this was due to the way in which these crimes were being reported, and that most of these crimes were historic cases.

He then invited questions from those present, these included:

- What was considered as rural crime? Answer: There had been an increase in poaching and lamping, in one incident an individual took 200 pheasants in one night, on a raid in Dorset. There had been the use of catapults near rural properties which had caused damage to vehicles and farm equipment. There were also thefts of farm equipment.

Fire

Cllr Chris Devine, in his capacity as Chairman of the Fire Authority; gave an update on the progress of the merger with Dorset. On 1 March 2016, the Wiltshire and Dorset Fire Service would take over their new headquarters which was in the new Campus in Salisbury.

The merger would go ahead on 1 April 2016, with no noticeable changes to the fire stations or response times.

Footpaths

The Community Engagement Manager; Tom Bray explained that Abbey Sullivan would be leaving her post on 9 February to start a new job with Hampshire County Council. The Board wished her luck in her new role and noted their appreciation for all of her efforts during her time with the Footpath Group. She had been a pillar of strength in keeping the work of the Group going.

The next step would be to have discussions on how to move forward with the project. Proposals would be brought to the next meeting.

Youth

The Community Youth Officer; Emma Drage announced that this would be her last meeting with the Southern Wiltshire Area Board as she was moving full time to cover the Corsham community area. Emma would be replaced by Nicola Sage, who was currently covering the South West Wiltshire Community area, Nicola would be taking on Southern Wiltshire in addition, and would come to a future meeting of the Board to introduce herself.

The Board thanked Emma for everything she had done in Southern Wiltshire for the Board and all of the Young People. The Chairman wished her success in her new post.

8

Cllr McLennan also gave thanks to Emma for her efforts at Old Sarum Youth Club, which had successfully grown over the past year.

PCC Precept Consultation

Clive Baker from the Office of the Police and Crime Commissioner (PCC); presented the proposals for the 2016/17 precept.

The proposal was an increase of just under 2%, which equated to £3.12 per household for the year.

This increase would enable the PCC to protect Community Policing, which was greatly valued. Local Policing was key, and would continue as before.

Crime and Public Confidence

- Crime increased by 12% from December 2014 to November 2015, 7th lowest crime rate nationally with 50.7 crimes per 1,000 population.
- Public confidence measured by the OPCC Survey in 2015 is 83.7%, and had been consistently high since 2012.
- Victim satisfaction to October 2015 is 84.3% which is around the national average.

A good HMIC Assessment of Wiltshire Police

- Performance was regularly assessed by Her Majesty's Inspector of Constabulary.
- Overall Wiltshire Police was rated as "good".
- Our constabulary remained one of the best in the country.

The Chairman explained that he and Cllr Johnson were both members of the Police and Crime Panel, which would be meeting the following week to consider the PCC's proposals.

Questions and comments were then taken, these included:

- What did you mean by reserves? Answer: Some funds were ring-fenced for certain purposes, whilst other reserves were for other things. There would be £9 million at the end of 2016, under the new plan that would drop by £5 million the following year.
- There were talks of forces amalgamating, as we currently had one of the lowest crime rates across the country, how would an amalgamation affect that? Answer: This Police force was not considering a merger. There were discussions around the possibility of an alliance with Avon &

Somerset, but we were not at a decision stage yet.

- Can you confirm that there would not be any resurrection of any major projects in the New Year, such as the helicopter? Answer: Capital spending had changed drastically, we used to see investment in property, where as now we work more towards moving people and utilising space as best we can. Investment now goes to technology. Big visible things won't happen.
- Were you given any guidance from external auditors regarding your reserves? Answer: Auditors want to come in and give their own views, they do not give us a figure. Nationally there was a figure of around 3%. As the Section 151 Officer, it was my duty to look at reserves when the PCC considers reducing them.
- In past years the Commissioner had made a strong point of protecting local policing. There had been no way of knowing if the 1.9% went into local policing. Answer: The PCC was proposing to give the Chief Constable enough money to maintain Community Policing. He would set the direction for this on 1 April 2016. Financial information was available in the Medium Term Financial Strategy on the PCC website.

The Chairman asked for a show of hands in the room of those in support of the increase. The majority supported the proposals.

9

Continuing to deliver a Legacy for Wiltshire

Tom Bray; Community Engagement Manager explained how the Council was helping communities to deliver events around:

Clean for the Queen – 4,5,6 March 2106

This was a national campaign where communities were encouraged to hold arrange and hold litter picking events locally. Six locations around the community area had already been identified where events could take place.

The Queen's 90th Birthday celebrations

A street party for the Queen would take place Sunday 12 June. It was expected that other local towns and parishes would also plan street parties on or around the same date.

Anyone planning an event could contact Tom for support and promotion at a local level. Further information would be circulated in due course.

Cycling and walking events

The Cycle Wiltshire event would take place again this year on 7 & 8 May 2016.

Wiltshire Walking groups were also in operation, led by trained walk leaders – for more info visit: www.wiltshire.gov.uk/getwiltshirewalking

On 30 March 2016, there would be a guided cycling event in Downton. Tom would circulate further information on this.

It was hoped that other local cycling events could be set up and held across the Southern Wiltshire Community Area.

Big Pledge

The 'Get Active Challenge' was an initiative which aimed to encourage people to sign up to take on new physical achievements.

The Olympic and Paralympic Games in Rio

The Community Youth Officer was working with schools to arrange a mini Olympics.

A range of guides were available at the meeting and from Tom, which contained helpful information which would be useful for communities planning an event.

10

Village Maintenance - Proposal for the Future

The Chairman explained that this item had come about following the Board meeting in Alderbury where parishes had asked how they could set their precept in light of additional services they may have to undertake, and the problems that some parishes have had in finding contractors to undertake routine work. Tom outlined the proposals as set out in the attached report, to work with River Bourne Community Farm (RBCF) to offer a comprehensive range of village maintenance services, from Speed Indicator Device (SID) deployment to footpath maintenance.

RBCF were equipped to provide maintenance tasks for parish councils in Southern Wiltshire, including taking on the footpath project.

There would be many benefits of working with a community organisation to provide such service, these included:

- The provision of a responsive and well-equipped local maintenance contractor
- skill in involving volunteers in maintenance tasks and ability to facilitate communities doing things for themselves
- An increased income and opportunities for RBCF, thus supporting the aims and objectives of the community farm

It was suggested that as a first step, parish councils might like to invite RBCF to tender for any maintenance work that arises in their parish. This would be done without commitment on either side. This would allow RBCF to build up experience of parish council work, with a view to publishing a tariff of charges in around 12 months, in the hope of becoming a preferred supplier to our parish councils. This could also include volunteer involvement where agreed between parish and RBCF. Parishes would pay per job directly to RBCF.

The Strimmer Project

At the last meeting, the Area Board agreed to fund 2 strimmers plus the associated training costs. Winterslow footpath group and Coombe Bissett and Homington Active Volunteers would take on the strimmers and commit 2 volunteers each to get trained up to use the tool.

Since then, RBCF had suggested that they could store, maintain and sign in/out the equipment to ensure access by a larger number of volunteer groups to the same tools. Also, they currently had machinery to maintain and provide mixed fuel for, therefore making it much easier for volunteers to use. By pooling the strimmers it would allow resources to be shared across more parishes and ensure the kit was well maintained. RBCF could also host the strimmer training for volunteers.

Decision

The Southern Wiltshire Area Board agreed to:

- 1. Set up a meeting at the RBCF for all parishes to attend a discussion and form ideas on how this initiative could be taken forward.**
- 2. Invite Parish Councils to give RBCF an opportunity to quote for work in the parish.**
- 3. Nominate RBCF as the custodian of the strimmers, maintaining them and loaning them out to trained volunteers across all 15 of Southern Wiltshire's parishes. A procedure would be agreed between RBCF and parishes for loaning the equipment.**

11

Dementia Friends Event - Feedback

Tom gave us an update on the Dementia Friends event held in Alderbury on 26 January 2016. Two sessions had been held, with a total of 27 new Dementia Friends trained at the end of the day.

Elaine Hartford from Alderbury parish council had attended the pilot session and felt that it was well attended and structured well, giving those who took part a great deal of 'food for thought'.

Everyone taking part in the training committed to an action, these ranged from starting a Group to talking to a neighbour a little bit more.

Follow on work would look to see how to progress this with those parishes which had shown an interest. Laverstock had already approached the Alzheimer's Society.

Southern Wiltshire had one of the highest recorded areas of people with

12	<p>dementia in Wiltshire.</p> <p>Tom asked the Board to adopt the target of training 100 new Dementia Friends by the end of the year.</p> <p><u>Decision</u> The Southern Wiltshire Area Board adopted the target of training 100 new Dementia Friends by the end of 2016.</p> <p><u>Update on Speed Indicator Device (SID) Programme</u></p> <p>Tom Bray, Community Engagement Manager gave an update on how the Speed Indicator Devices (SIDs) project was advancing.</p> <p>Discussions with Riverbourne Community Farm (RBCF) had taken place to establish whether they would be able to provide the SID deployment service for the community area. This would involve taking down a SID, recharging and maintaining it, moving it to a new agreed position and erecting it. RBCF had agreed to trial the service and had quoted £80 per visit.</p> <p>Depending on the number of parishes wishing to be a part of this programme, this would equate to approximately 3 visits per year per parish. With a cost of £240 per parish for the year.</p> <p>Parish clerks had already been asked to take the proposal to their parish meeting for discussion and feedback their interest to Tom.</p> <p><u>Comments and questions included:</u></p> <ul style="list-style-type: none"> • Would the £80 per visit include replacing the batteries, as they were prone to run out whilst installed? <u>Answer:</u> Yes the cost would include all maintenance, with the service being reviewed after a 6 month period. • Who would cover the insurance for damage? <u>Answer:</u> Tom would check and feedback. • Where would they be sited? <u>Answer:</u> RBCF would have someone trained to make sure they were Highways accredited. • Could a review form be part of the scheme, to enable parishes to submit comments as part of the review? <u>Answer:</u> Yes. <p>The Chairman urged parishes to discuss the proposal and feedback their interest.</p>
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13	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the report from the last CATG meeting held on 9 December 2015 and considered the recommendation for funding as detailed in the attached papers.</p> <p><u>Decision</u> The Southern Wiltshire Area Board approved the following CATG funding for 2015/16:</p> <ol style="list-style-type: none"> 1. £750 – Additional bollards to prevent parking in Eyres Drive. 2. £50 – Erection of a No through road sign in Pennings Drove, Coombe Bissett. <p>CATG funds were still available; parishes were invited to submit proposals for new schemes. The next CATG meeting would be held on 10 March 2016.</p>
14	<p><u>Conservation</u></p> <p>At the last meeting the Board Christmas Quiz had identified "Conservation" as a topic which people felt the Area Board ought to be working on.</p> <p>The Chairman asked people in attendance to have round table discussions to identify some projects which the board could then take forward.</p> <p>Tom had circulated paper with three general headings to aid with discussion. These were: Tom had circulated paper with three general headings to aid with discussion. These were:</p> <ol style="list-style-type: none"> 1. What conservation projects exist in your parish? 2. What could be done to enhance existing places of interest? Eg. New infrastructure, better interpretation and info boards, walks guides, more volunteers involved in conservation projects, eg Hazel Hill, Bentley Wood, New Forest, village ponds and local sites. 3. What could be done to create entirely new projects? Eg school initiatives, bug hotels etc. <p>The suggestions were then written down on each table and collected for further consideration. The outcome of this would be fed back at the next Area Board.</p>
15	<p><u>Community Area Grants</u></p>

16	<p><u>Decision</u> The application from Redlynch Players was deferred.</p> <p><i>Reason</i> <i>The applicant was not in attendance to answer questions.</i></p> <p><u>Decision</u> The application from Woodfalls Band was deferred.</p> <p><i>Reason</i> <i>The applicant was not in attendance to answer questions.</i></p> <p><u>Decision</u> Barry's Fields Sports Ground was awarded £700 towards the purchase of new stacking chairs.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2015/16.</i></p> <p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting would be held on Thursday 24 March 2016, 7.00pm at Old Sarum Community Centre.</p>
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Update on Wiltshire Council Budget 2016/17

Councillor Richard Britton

NOTES:

1. You will be unable to make the figures which follow balance. This is for a variety of reasons to do with the uncertainties surrounding both the cost increases and the government grant. There therefore remains the matter of the extent to which a transfer from reserves will be required. (Wiltshire Council has the 4th LOWEST reserve of any comparable unitary authority in the country).

2. You can see the extent of the variance by comparing cost increases of £24.95m (ie the £41.1m 'Budget Pressures item' below less the £16.15m reduction in government grant) with the balancing item "Savings" of £25.254m.

- Total budget £900m of which £587m is ring-fenced for schools, benefits and the Housing Revenue Account.

- Total cost of services:

Universal services (highways, waste, flooding, bus subsidy, leisure centres, libraries)	£150m
Vulnerable residents (elderly, children, learning difficulties, disabled, mental health issues, prevention of CSE measures)	£179m
Budget pressures (as below)	£41m
TOTAL	£370m

- Funds available:

Government grant	£103m
Council Tax	£238m
TOTAL	£341m

SHORTFALL £29m

- Budget pressures taking us away from the balanced budget of 2015/16:

Reduced government grant	£16.15m
Increased costs: Social Care	£7.8m
Children's safeguarding	£2.93m
Special educational needs	£3.25m

Rubbish collection/disposal	£0.9m	
Housing	£0.25m	
Pay and related staff costs	£4.98m	
Misc other increases	£1.5m	
TOTAL		£41.1m
To be funded by: 1.99% increase in Council Tax	£4.302m	
Increased tax base	£5.177m	
Empty homes	£2.1m	
Social Care Levy (2%)	£4.322m	
Savings (yet to be detailed)	£25.254m	
TOTAL		£41.1m

The future role of our Area Board **Cllr Richard Britton**

I am proposing an operating 'model' in response to the council's focus on 'resilient communities'.

I take this expression to mean leading and equipping our communities to do more for themselves than may previously have been the case. They need to become less dependent upon WC. This message seems to be getting across. We need to consider how the role of the Area Board can best reflect this 'direction of travel'.

The following model proposes a three-stage approach to future Area Board projects:

- Strategy and direction.
- Pilot project or modelling.
- Handover to parishes.

To some extent the model formalises what Tom and I have already been working towards.

I hope the Board will be able to agree this approach and accept it as appropriate to our community area.

Why a new model?

We cannot continue to load more and more projects onto our Community Engagement Manager. The footpaths project is an example where Tom's on-going involvement is necessary to keep it moving. We need to plan for our projects to become self-sustaining by handing them on to PCs or other community groups with Tom being available for help and guidance as required.

The model

1. Strategy and direction.

This is an Area Board activity operating in public session. We work with our PCs to define themes and priorities and individual project ideas within those broad themes. This will be via workshop sessions, interactive voting and follow-on presentations.

2. Modelling and pilot.

This is the Area Board working 'behind the scenes' to flesh out one of the potential projects and translate it into a do-able pilot project which is then delivered with the co-operation of a volunteer parish.

3. Handover.

The experience of the pilot project is then assembled into a simple 'How To' guide using templates and checklists. This is then used to advertise the project and promote its take-up by other parishes.

Example

The dementia theme nicely illustrates this model.

1. Strategy and direction

- A workshop/voting event at the AB identified (inter alia) Older People as something our audience felt the AB should be working on.
- Some initial thinking resulted in the identification of Dementia as one project to take this priority forward.
- This was elaborated on by another session by Alzheimer's Society at another AB.

2. Modelling and pilot

- We then planned and defined (in conjunction with Alzheimers) the dementia event held in Alderbury.
- Some lessons were learned.
- Tom will now produce a template/instructions/guidelines for use by other parishes wishing to hold similar events (Downton is next on the list).

3. Handover

- The template will be used to further promote the take up and running of dementia events in other parishes with Tom remaining always as the point of contact for guidance on planning and 'marketing' such events.
- This then leaves Tom free to take up another project – either within the same 'Older People' theme or another of the AB priorities.

That seems to me to work and achieve our objectives of (a) helping villages become more sustainable; and (b) making our AB projects more self-sustaining.

Wiltshire Council

Southern Wiltshire Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council is undertaking a major programme of investment in highway maintenance over six years, which is delivering a significant improvement in the condition of the county's highway network.

The flooding in 2013/14 had an adverse effect on road conditions, but the additional investment through the Council's 'Local Highways Investment Fund 2014 – 2020' has arrested this deterioration, and the county's road conditions continue to improve.

The investment has been targeted at those roads in worst condition, and includes minor roads as well as the main roads. The programme is just reaching the end of its second year, and has already seen a substantial amount of work completed (see **Appendix 1**).

In 2016/17 it is proposed to increase expenditure on treating the smaller sites, many of which have been outstanding for some time, and to reduce the number of larger surfacing sites.

A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.

It should be noted that the list will probably need to be reviewed during the year as the rate of deterioration of individual roads does vary because of weather and local conditions.

There has been an extensive programme of integrated transport, traffic management and safety schemes carried out in recent years. (See **Appendix 3**). The Community Area Transport Groups (CATGs) have had a vital role in helping prioritise schemes.

The Council is in the process of identifying a 'Resilient Road Network' (See **Appendix 4**), which will form the core network where specific measures would be considered in order to ensure the continuing availability of this route in extreme weather conditions.

Proposals

Area Boards are asked to note the work completed so far in connection with the 'Local highways Investment Fund 2014 – 2020', and consider the list of proposals for highway maintenance in their areas for 2016/17.

The Area Board are requested to note the proposed 'Wiltshire Resilient Road Network', and are invited to comment on the proposed network and any sections of the route of particular concern in their area.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance over six years, which is already delivering a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Wiltshire Council

Southern Wiltshire Area Board

Date of meeting

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

1. To advise the Area Board regarding progress on Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to review the local highway maintenance priorities for 2016/17.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014 -17 to reduce the historic backlog in highways maintenance'.

Background

3. Expenditure on highways maintenance declined substantially during the 1990's, and there was underinvestment in roads maintenance nationally for many years. There was an increase in spending from 2000/1, with the introduction of Local Transport Plan funding, but there was still a large backlog of maintenance required on the network.
4. In 2014 Wiltshire Council started a major programme of investment in highway maintenance over six years to bring about a significant improvement in the condition of the county's highway network.

Main Considerations for the Council

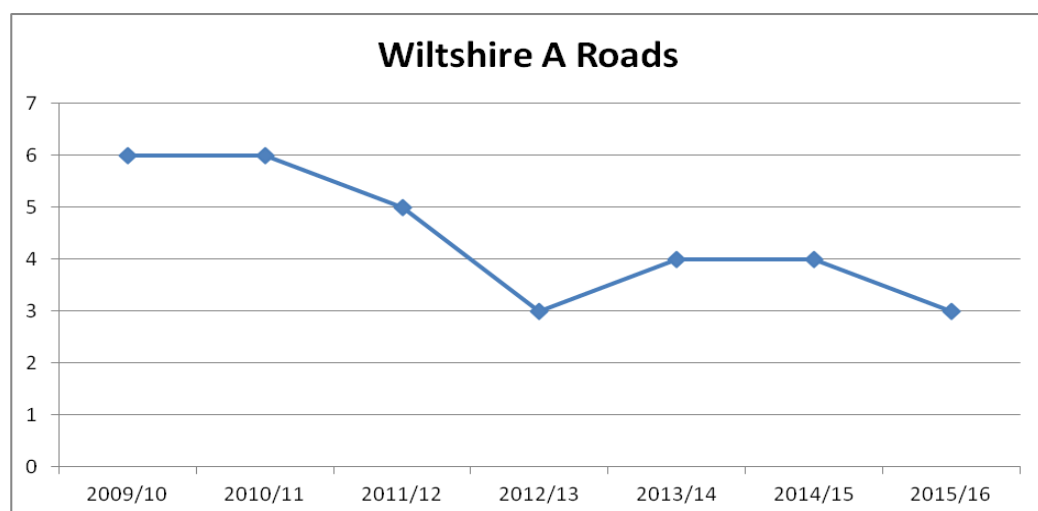
Local Highways Investment Fund 2014 - 2020

5. The investment is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. Assessments based on road safety information and road condition data has been used to prepare annual lists of priority sites for treatment which are presented to the Area Boards for consideration.

6. Some roads need to be treated as priorities in order to address skid resistance and safety problems. As well as addressing the roads in worst condition, improvements are being made to the drainage and footways to bring them up to standard.
7. In addition to the larger sites, the Council has also been repairing smaller localised sites which are suffering from deterioration, or which need repairs. This programme of pothole and defect repairs will continue across the county in response to local damage identified through the Council's regular inspections or reports from the public and road users.

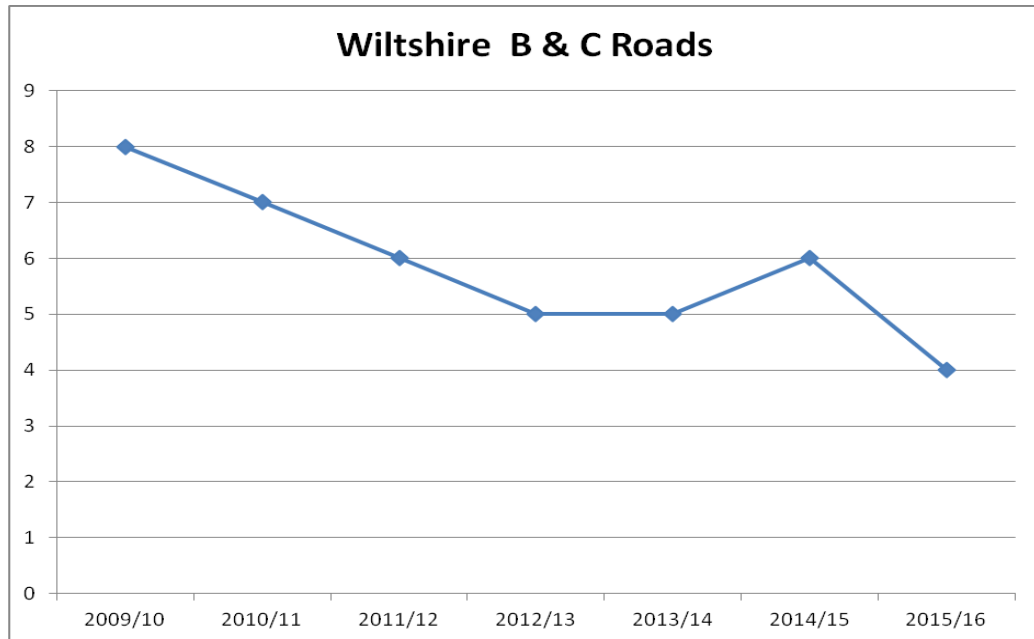
Condition of Roads in Wiltshire

8. The condition of classified roads is measured by technical surveys carried out using vehicle mounted laser scanners to a methodology established by the Department for Transport (DfT). These reflect the overall road condition and have been reported as National Indicators for a number of years.
9. The condition of the classified roads in Wiltshire has improved considerably since 2009/10. The flooding in 2013/14 clearly had an adverse effect on the road network, but the additional investment through the Council's Local Highways Investment Fund has helped stem this deterioration.
10. The investment made by the Council over the years has seen a reduction in the length of A Class road where treatment should be considered:



Percentage of A Class Roads in Wiltshire in poor condition

11. The B and C class roads have also improved. There has been a reduction in the percentage of road where treatment should be considered in recent years:



Percentage of B and C Class roads in Wiltshire in poor condition

12. The condition data on the unclassified roads is not as robust as for the classified roads, but indications are that these roads are also starting to improve. Data is being collected on the unclassified road network using the same methodology as for the classified roads, but this will take a few years to achieve the same level of detail. Initial analysis of this data indicates that approximately 6% of the surveyed unclassified network is in poor condition.
13. The road conditions in Wiltshire have been compared to other south-west counties. Conditions of the A class roads in Wiltshire, based on the 2013/14 figures published by DfT, are broadly similar to those in Dorset and Somerset, but not as good as those in Devon and Cornwall. The B and C Class roads, which are an important part of the network in Wiltshire, have been better than those of the adjoining counties for a number of years.

Highways Maintenance Programme

14. There has been considerable maintenance work carried out on the highway network in Wiltshire in the last two years as part of the Council's Local Highways Investment Fund. The list of local sites completed is included as **Appendix 1**.
15. During 2015/16 there were a number of sites which it was not possible to complete. These were primarily surface dressing sites, sometimes referred to as 'tar and chip', which is a cheap cost effective way of treating rural roads. However, it does need the underlying road structure to be in good condition as it provides a thin surface to improve skid resistance and seal the road construction, but does not add significantly to the strength to the road.

16. In the event the extent of structural repairs required on some of the minor roads proved larger than anticipated, and some surface dressing sites had to be deferred. The process has to be carried out during a short period in the summer, and it was not possible to complete the full programme of works last year.
17. There were a few sites which had to be postponed because of public utilities work. This was to avoid the road being dug up soon after being laid. The intention is that any public utility mains and cables should be laid completed before the road is resurfaced.
18. A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.
19. In view of the general improvement in road conditions, and the current financial restrictions, it is proposed to defer some of next year's investment until following years. This will reduce the number of larger surfacing sites being undertaken next year, but those where road safety is a serious consideration will still be prioritised.
20. The new contractual arrangements following the end of the current highways contract has enabled the Council to establish a direct contract with the surfacing sub-contractor. This has seen an improvement in service with more certainty of delivery with a good quality of work.
21. An area where delivery has improved significantly in recent months is with regard to the smaller sites where there is localised damage and potholes. These can be particularly difficult because they often need road closures and diversions to enable the works to be carried out safely. Programming these works, and integrating them with works by other on the network, is a challenge, but good progress is now being made.
22. It is proposed to increase the budget for this type of work substantially in 2016/17 in order to address some of the smaller sites which it has not been possible to progress in recent years. It is intended that the local Highways staff will have greater input in identifying priorities, potentially with the CATGs also being involved. The procedures will be developed in more details over the next few months.
23. The Council has been carrying out footway and drainage works in conjunction with many of the surfacing sites, but there is a requirement to develop a programme of footway works. Condition data has been collected for the urban footways over a number of years, and is expected to be substantially completed this year. This will enable a programme of footway major maintenance to be identified for consultation and potential implementation in 2017/18.

Integrated Transport Schemes

24. The CATGs have proved particularly successful at identifying and prioritising local transport issues, and a number of schemes have been delivered in recent years, with many more being developed for future implementation. See **Appendix 3**.
25. It is proposed that this process should continue with the budgets for this type of work continuing for next year. The Area Boards are encouraged to use the CATG process to deal with local concerns.
26. The Council analyses the injury accident records in order to identify sites with particular accident problems. These sites are reviewed and where appropriate improvements are proposed. These will continue to be developed, with the CATG kept informed of progress.

Resilient Road Network

27. The major maintenance work is improving the condition of the highway network and making it more resilient to extremes of weather. The flooding during 2014 affected a number of key routes in the county, and there is a need to identify a core network where specific measures should be considered in order to ensure the continuing availability of the route.
28. The Council already has an identified network of main roads which is the priority to keep open in the event of an extreme snow event. This comprises the busiest main roads, and is about 10% of the network. Once these have been cleared other roads are then treated in accordance with local priorities and conditions. There is a much more substantial network of roads which is subject to precautionary salting when ice is forecast.
29. It is proposed that the core network (See **Appendix 4**) should be designated the 'Wiltshire Resilient Road Network', and should be reviewed to determine whether specific measures are necessary to ensure its continued availability in adverse weather conditions of all types.
30. Any comments on the proposed resilient network, or areas of concern, would be appreciated, especially with regard to any sections of the route which may be considered particularly vulnerable. The Area Board may wish the CATG to consider the proposed network.
31. Extending the length of roads to be included in the core network would not be feasible because of resource limitation with regard to snow ploughing or specific works to improve resilience. If the proposed resilient network is too large it could divert funding away from other roads on the network.

Safeguarding Implications

32. Does not apply.

Public Health Implications

33. Increased investment in road maintenance has benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements help reduce the numbers killed and injured on the road network. These improvements complement the other measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.
34. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
35. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
36. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work and schemes to improve safety.

Environmental and Climate Change Considerations

37. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. In 2014 flooding damaged a number of roads in Wiltshire, and increased deterioration.
38. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.
39. The identification of a Resilient Road Network for the county will help identify the key areas where measures may be required to ensure the continuing availability of main routes in extreme weather conditions.

Equalities Impact of the Proposal

40. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but

especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.

41. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

42. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment, and the safety issues are prioritised.
43. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

44. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
45. Not carrying out highway maintenance would lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

46. There is a risk that the proposals will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
47. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will

improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

Financial Implications

48. The Council's approved budget has included increased investment to deliver the Council's Business Plan with regard to road maintenance. This has been £24 million for the past two years. It is proposed that £3 million of next year's expenditure will be moved in to future years in view of the improving road conditions and current budget pressures.

Legal Implications

49. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

Options Considered

50. The Council reviews its proposed road maintenance programme annually in order to make best use of the latest information and take into account deterioration of the road conditions because of weather or other factors.

Conclusions

51. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. There has been expenditure above anticipated LTP funding levels in Wiltshire which is improving the condition of Wiltshire's highway network.
52. The Highways Investment Fund 2014 – 2020 over the six years will provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads. The involvement of the Area Boards to help identify local priorities for treatment is important.

Parvis Khansari
Associate Director Highways and Transport

Report Author:

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(e-mail peter.binley@wiltshire.gov.uk).

12th February 2016

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Highways Major Maintenance sites 2014 – 16

Appendix 2 – Potential Future Highways Maintenance Sites

Appendix 3 – Recent local CATG Schemes

Appendix 4 – Resilient Road Network

APPENDIX 1

Completed Highways Major Maintenance 2014/16 – Southern Wiltshire Area Board

Road	Location	Recommended Treatment
U/C	Moor Lane, Redlynch	Surfacing
U/C	Petersfinger Road, Laverstock	Surfacing
U/C	Ashmore Lane, Whiteparish	Surfacing
U/C	Gravel Close, Downton	Surfacing
U/C	Peartree Drive, Landford	Surfacing
U/C	School Road, Nomansland	Surfacing
U/C	Spiders Island, Alderbury 23 Spiders Island	Surfacing
U/C	Grimstead Road, Alderbury	Surfacing
B3080	B3080 Lode Hill, Redlynch	Carriageway repairs

Road	Location	Recommended Treatment
A354	Coombe Bissett – North Junction C12 south to 50mph limit	Carriageway repairs
B3080	The Borough Downton – A338 to junction Barford Lane	Resurfacing
C12	C12 Fifield Bavant to Coombe Bissett	Surface dressing & carriageway repairs junction to junction
U/C	Crockford Road, West Grimstead	Resurfacing
U/C	Newton Lane, Whiteparish	Resurfacing
U/C	A36 Split to New Road, Landford	Resurfacing
U/C	Sherfield English Road, Landford	Resurfacing
C332 / C289	Dunstable Crossroads/ Pittton	Surfacing
U/C	Peartree Drive, Nomansland	Surfacing
U/C	Newton Lane, Whiteparish	Surfacing
C321	Clarendon Road, Alderbury	Surfacing

APPENDIX 2

Proposed Highways Major Maintenance 2016/17 – Southern Wiltshire Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
A354	A354 Coombe Bissett. Gateway on Blandford Road	High Friction	35
A338	Braemore Road, Downton at junction with The Borough	High Friction	44
B3079	Lyndhurst Road, Landford – junction A36 to near its junction with Hamptworth Road	Resurfacing	705
A338	Downton Road	Resurfacing	1150
C12	West of Odstock to junction A338	Resurfacing	1893
A27	Romsey Road, Whiteparish	Skid Resistance Improvements	60
C12	Stratford Toney Road, Combe Bissett	Skid Resistance Improvements	71
C328	Odstock Road, Salisbury	Skid Resistance Improvements	100
U/C	Bodenham Loop Road	Carriageway Repairs	1800

Integrated Transport Completed Schemes 2014 to 2016 – Southern Wiltshire Area Board

Road	Location	Scheme Description
A30	Lopcombe	Re-erect directional sign assembly
A354	Coombe Bissett	Speed limit repeater signs and carriageway roundels
C324	Alderbury	Direction signs to the Church
B3079	Landford	Direction signs
A345	Old Sarum,	Advance direction sign
C56	Old Sarum, The Portway	Signing and road markings
U/C	Salisbury, Milford Mill Road	Signing
U/C	Alderbury, Eyres Drive	CATG - Bollards to prevent parking
U/C	Britford, The Lanes	CATG - Cul de sac sign
A354	Coombe Bissett	CATG - 20mph speed limit
U/C	Laverstock and Ford, The Portway/ Sherborne Drive	CATG - Community Centre Signs
U/C	Portway, Green Lane	CATG - Footway
U/C	Redlynch, Apple Tree Road	CATG - Bollards
U/C	Redlynch, Elmstead Road / Vale Road	CATG - Junction marking
B3080	Redlynch,	CATG - HGV replacement signs
C324	West Grimstead	CATG - Gateway surfacing and signs
C324	West Grimstead, Grimstead Road	CATG - Informal Pedestrian Crossing
C26	Whiteparish, Common Road	CATG - on carriageway footway trial
C26	Whiteparish, Common Road	CATG - 20mph speed limit
C355	Winterslow, Gunville Hill	CATG - Signs and Lines
A338	Salisbury to New Forest cycle route signing	Cycle route signing
A338	Downton	Passenger Transport- RTP1 install at bus stops
C285	Porton Down	Rechargeable - Public health signs
B3080	Downton, The Borough	Road Marking Review
A30	A30 Route Study (east of Salisbury)	Safety Scheme - Road Markings
A30	A30 Route Study (east of Salisbury)	Safety Scheme - Signing
A338	Charlton All Saints	Safety Scheme - Signs & markings
B3079/C44	Redlynch, Hamptworth, Nomansland	Safety Scheme - boundary signs
B3080	Downton, Lode Hill	Speed limit

Road	Location	Scheme Description
Various	New Forest Speed Limit Review	Extension of speed limit zone - signs and markings,
A338	Winterbourne Earls, Primary School	TAOSJ - Signs & markings
A354	Coombe Bissett	Tourism Signing to Summerlands Caravan Park

24 March 2016

**Village Maintenance: River Bourne Community Farm
Cllr Richard Britton**

May I briefly mention again what the Area Board is aiming at achieving in the longer term by inviting parishes to explore the idea of having a maintenance relations with RBCF:

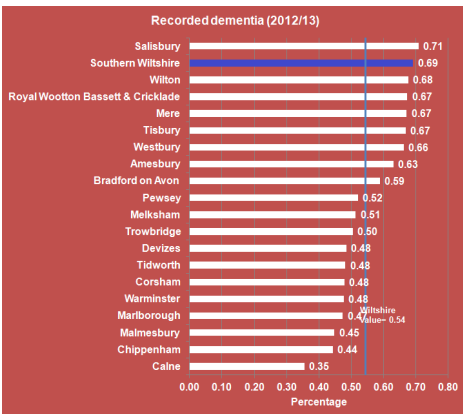
1. It could aid PCs work (especially for the Clerk). Parish Councils spend a great deal of time discussing and organising a wide range of maintenance activities to keep their village and assets safe, clean and attractive. Clerks are forever having to seek contractors and oversee a tender process. Anything which can be done to reduce the time taken up with these activities – both by Clerks and at council meetings - represents a very real saving and improvement in the way councils operate.
2. Having a single local contractor who can respond quickly and cost-effectively to a wide range of maintenance and repair tasks – both scheduled and reactive – would improve the turnaround of such work and save time and money.
3. Any profits generated for the contractor will be retained in a community organisation rather than go into a private limited company.

I hope you will agree that these potential benefits are worth exploring.

Developing dementia friendly communities in Southern Wiltshire

Working with Alzheimer's Society
Area Board theme for 2015/16

Why is the Area Board focusing on dementia?



Southern Wiltshire has the second highest rates of recorded dementia in Wiltshire. Most people know somebody with dementia. The purpose of this guide is to encourage parishes and community groups in Southern Wiltshire to begin to think about how it can make its community more dementia friendly.

Dementia can affect people of any age, but is most common in older people. Nationally, one in 14 people aged over 65 and one in six people aged over 80 has a form of dementia.

The prevalence of dementia in Wiltshire is predicted to rise with our ageing population. Current estimates suggest there are around 6,000 people with dementia in Wiltshire. This is predicted to nearly double

by 2030.

What is a Dementia Friendly Community?

A dementia friendly community is a place where:

- People with dementia can live a good life
- Those with dementia are able to live as independently as possible and to continue to be part of their community
- People with dementia are treated with understanding and given support
- The community acts to ensure those with dementia are respected, empowered, engaged and embraced.
- Dementia Friends is an Alzheimer's Society initiative that aims to help people understand what it might be like to live with dementia and turn that understanding into action.

Southern Wiltshire: What have we done so far?

To get the ball rolling we piloted an event in Alderbury to raise awareness around dementia. The aim of the event was to bring together interested residents to look at what the community can do to help people live well with dementia.

Alderbury event: Working with the Alzheimer's Society and the parishes in Alderbury, Grimstead and Whiteparish we held an event on 26 January 2016, which included a reminiscence tea party and 2 dementia information sessions. The event was successful in engaging local people interested in dementia and 27 people become Dementia Friends (see glossary). As a pilot event, it offered some key learning to ensure future events run effectively.

Downton: Event planned for 8 April 2016 at Downton Memorial Hall.

3.00 – 3.30pm: Welcome and refreshments

3.30 – 4.30pm: Dementia Friends information session ([sign up to attend this session](#))

4.30 – 5.00pm: Refreshments

5.00 – 6.00pm: Dementia Friends information session (targeted at businesses - [sign up to attend this session](#))

Also, as part of Dementia Awareness Week, Alzheimer's Society will run a 'Singing for the Brain' taster in Downton on 19 May.

At its meeting on 28 January 2016, the Area Board committed to support dementia events to train over 100 Dementia Friends in Southern Wiltshire.

Research & preparation:

There are some useful websites that will help you with your preparation for a dementia project. Doing a bit of research on what other communities are doing will help you to focus on tangible ideas.

Alzheimer's Society: <https://www.alzheimers.org.uk/>

Dementia Friends: <https://www.dementiafriends.org.uk/>

Dementia Action Alliance: <http://www.dementiaaction.org.uk/> and Getting Started toolkit: http://www.dementiaaction.org.uk/assets/0001/5061/Getting_Started_270215.pdf

Wiltshire Council website: <http://www.wiltshire.gov.uk/mentalhealthdementia.htm>

How to get started...

There is plenty of good guidance out there to set up a dementia friendly community. This short guide will outline 2 paths that a community can go down.

As a starting point...get your parish council on board then.....talk to Alzheimer's Society in Salisbury.

- 1. Arrange a local dementia event:** This event has many functions a) brings interested local people together (important to collect contact info to get interested people together subsequently), b) provide Dementia Friends information session c) begins a conversation about potential project and priorities. Contact Alzheimer's Society in Salisbury to discuss how they can support your event:

Andrew.Day@alzheimers.org.uk

- Sample press release
- Sample poster (below)

Depending on the take-up and interest in this event you can then determine where the project goes next. It is important that we use the event to speak to people about how involved they would like to be in the project:

- Is there enthusiasm from local residents to take the project further?
- Is there someone willing to drive the project forward at the local level?
- Are there any clear project goals emerging? Eg. Set up memory café or set up Safe Places

- 2. Where next: Set up a local steering group to develop ideas into tangible outcomes:**

It is entirely up to the local parish council or the local group leading on this work to decide how to build on the success of a local event and take forward any emerging actions. Some groups might like to take a less formal approach and others will like the structure provided by a movement such as the Dementia Action Alliance.

Informal working group

- Set up a working group – it is important to listen to what people with dementia have to say! Involve Alzheimer's Society
- Identify achievable actions: Potential areas of action
 - Making community facilities more accessible
 - Support people with dementia to be fully part of local life
 - Identify community based solutions eg. Memory cafes, system of buddies to take people with dementia to local activities.

Dementia Action Alliance

The Dementia Action Alliance is a movement with one simple aim: to bring about a society-wide response to dementia. DAAs are seen as the local vehicle to develop dementia friendly communities. A Local Alliance can be established at any level, be it a village, city, county or even a region. In short, a local DAA is a steering group that develops an action plan and signs up to the National Dementia Declaration.

For advice on setting up a Local Dementia Action Alliance download this toolkit: [Getting Started](#)



Learn more about dementia

Downton Memorial Hall on afternoon of 8 April 2016,
Help make [insert] a dementia friendly community

Event schedule [change as appropriate]

We are holding 2 information sessions in [INSERT], where you can have the opportunity to understand dementia better. You can learn a little bit more about what it's like to live with dementia and then turn that understanding into action - anyone of any age can learn how to support people with dementia. To sign up to a session get in touch using the details below or use the links next to the sessions below:

Session 1 - 3.00 – 3.30pm: optional refreshments
3.30 – 4.30pm: Dementia Friend information session

Session 2 - 4.30 – 5.00pm: optional refreshments
5.00 – 6.00pm: Dementia Friend information session

For more information please contact:
[INSERT]

WILTSHIRE COUNCIL
SOUTHERN WILTSHIRE AREA BOARD
(24 March 2016)

Youth Funding:

a) **Procurement of positive activities to support voluntary led youth clubs in Southern Wiltshire – Cooking proposal: £3471**

b) **Community Rewards: Alderbury Explorer Scouts: £100**

Community youth budget:

Total spent so far:	£25,659
Total amount left to spend in 2015/16:	£13,082

Procurement of positive activities to support voluntary led youth clubs in Southern Wiltshire – Cooking proposal: £3471

Provider: Any Body Can Cook! encourages children and families to make healthy choices by developing a passion for cooking, infusing memories of food and preparation that are both positive and fun. (more info: <http://www.anybodycancook.co.uk/>)

Proposal: The proposal is that the board funds 6 sessions at each youth club at the total cost of £3471.

The price includes travel time, mileage, session time (session 1.5hours plus 15 mins set up and clear down), ingredients, prep and shopping time.

Youth club	No. sessions				
	1	5	6	8	10
Winterslow Jrs & Snrs	178.25	891.25	1069.50	1426	1782.50
Whiteparish	135.50	675	813	1084	1355
West Dean	140.25	701.25	840	1122	1402.50
Old Sarum	124.75	623.75	748.50	998	1247.50
Total	£578.75	£2891.25	£3471	£4630	£5787.50

Community Rewards: Alderbury Explorer Scouts: £100



In return for volunteering as part of Clean for the Queen on 5 March, where members of Alderbury Explorer Scouts spent 3 hours cleaning road signs and litter picking, they would like £100 to go towards a trip to a wall climbing centre.

Emma Drage
Community Youth Officer

WILTSHIRE COUNCIL

SOUTHERN WILTSHIRE AREA BOARD
(24 March 2016)

Community Speed Indicator Device

Update

1. The list of participating parishes is being finalised, but it is likely to be around `10 parishes. The majority of the parishes have gone for 3 sitings but a few have requested more if they can be fitted into the rota.
2. River Bourne Community Farm will be the contractor and representatives have now completed training to become Accredited Streetworks contractors and the SID will be collected this month too.
3. A rota is being developed and will be shared among participating parishes. Those parishes that previously received a SID (and are participating in the programme) RBCF will get yours started first as you already have posts and brackets in place. We aim to start the rota on 4 April 2016 (subject to final agreement with RBCF). SIDs will be erected for 10 days in the agreed location.
4. Batteries: Area Board to fund 2 additional batteries and sets aside £150 to cover these costs. This will ensure that if there are any problems/faults RBCF can get the batteries changed quickly.
5. Ongoing service arrangements such as payment will be a matter for individual parish councils and RBCF to agree.

Report Author: Tom Bray – Community Area Manager
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Report to	Southern Wiltshire Area Board
Date of Meeting	24/03/2016
Title of Report	End of year report

Area Board Themes:

Older people: A focus on dementia, worked so far with Alderbury and Downton Parish Councils. Developing toolkit so that other parishes can get dementia work off the ground.

Young people: Procurement of services for 1 year offering sports, arts and music to youth clubs, developing community reward scheme taken up so far by Whiteparish, Alderbury and Old Sarum.

Footpaths: Volunteer toolkit in development to assist us in setting up self-sustaining local footpath groups, supported by Rights of Way team.

Community Grants: £42,362 in 22 grants to 10 parishes.

Project	Parish	Amount
Mobile cricket cage - Winterslow Cricket Club	Winterslow	£995.00
Two Lecterns - Pitton & Farley Parish Council	Pitton & Farley	£1,309.00
Cricket covers - Redlynch and Hale Cricket Club	Redlynch	£800.00
Intergenerational activities - Old Sarum Youth Group	Laverstock & Ford	£870.00
Band training - Downton Band	Downton	£1,115.00
Play equipment - Landford Parish Council	Landford	£2,224.22
New defibrillator - Grimstead Parish Council	Grimstead	£565.00
Replacement play equipment - Firsdown Parish Council	Firsdown	£1,795.00
Mower project - Redlynch Playing Field Association	Redlynch	£2,350.00
Recreation ground improvements - Playground committee	West Dean	£2,139.00
Replacement lights - BW Sports centre association	Downton	£5,000.00
Tyre swing safety surfacing - Redlynch Parish Council	Redlynch	£2,500.00
Development of facilities - Farley Cricket Club	Pitton & Farley	£834.00
Learning in nature pilot - Hazel Hill Trust	Pitton & Farley	£4,192.72
We Can project - Circular Arts	Community wide	£1,000.00
New solar panels - Winterslow Village Hall	Winterslow	£5,000.00
Equipment & Resources - Nomansland Pre school	Redlynch	£492.34
Outdoor Shelter - Lover & Redlynch Preschool	Redlynch	£1,000.00
Farmyard Enhancement - River Bourne Community Farm CIC	Laverstock & Ford	£4,950.00
Strimmer Project - Area Board project	Winterslow & Coombe Bissett	£2,230.00
New stacking chairs - Barry's Fields Sports Ground	Winterslow	£700.00
Litter picking equipment - Area Board project	Community wide	£300.84
	TOTAL	£42,362.12
	Match funding	£98,186.88

Digital Literacy grants:

None - £1500 will roll forward to next financial year

Community Youth Grants: £25,424 in 13 grants to 8 parishes.

Project	Parish	Amount
Magna Carta Barons/Banner	Community wide	£1,012.52
Alternative activities sessions at Old Sarum Youth Club	Laverstock & Ford	£1,000.00
Alternative activities sessions at Whiteparish Youth Club	Whiteparish	£232.00
Alternative activities session at Winterslow youth club	Winterslow	£434.00
Set up of voluntary led club at West Dean youth club	West Dean	£3,045.00
Alternative activities sessions at Alderbury explorer unit	Alderbury	£295.00
Play equipment - Landford Parish Council	Landford	£2,224.22
Alternative sports procurement - Go Active	Community wide	£6,000.00
Arts and music procurement - BoomSatsuma	Community wide	£4,350.00
DBS checks and equipment for Whiteparish Youth Group	Whiteparish	£1,248.68
Kit and equipment for Alderbury FC	Alderbury	£1,500.00
Whiteparish YG- Community Rewards	Whiteparish	£2,000.00
Old Sarum YG- Community Rewards	Laverstock & Ford	£2,000.00
LYN Costs	Community wide	£82.99
	TOTAL	£25,424.41
	Match funding	£10,249.59

Community Area Transport Group Schemes: £9700 in 7 projects to 4 parishes.

Project	Parish (contribution)	Amount
Alderbury - Eyres Drive, Bollards	Alderbury (£250)	£800
Charlton All Saints - Remove lining	Downton (£50)	£200
The Borough, Downton Extend NWAAT	Downton (£350)	£1,300
Enhance crossing, High Street, Downton	Downton (£200)	£600
Odstock & Nunton Gateways	Odstock (£1000)	£6,000
Alderbury - Eyres Drive, Additional Bollards	Alderbury (N/a)	£750
Pennings Drove, Coombe Bissett No Through Road Signs 10 march	Coombe Bissett (£50)	£100
	TOTAL	£1900
		£9700

Report Author:

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SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 10 MARCH 2016 ACTION NOTES

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Present:	Cllr Richard Britton (Chair), Cllr Leo Randall, Cllr Julian Johnson, Cllr Ian McLennan, Julie Wharton (Senior Highways Engineer), Graham Axtell (Area Highways Engineer), John Martin (Landford PC), John Blocksidge, (Redlynch PC), Richard Parsons (Odstock PC), Elaine Harford (Alderbury PC), Brian Edgely (Firsdown PC), Colin Berry (Odstock PC), Chris Chelu (Coombe Bissett & Hommington PC), Peter Jones (Whiteparish PC), R. Clark (Grimstead PC), G Doray (Grimstead PC), Vic Bussereau Laverstock & Ford PC), Pam Robinson (Winterslow PC)		
	Apologies:	Spencer Drinkwater, Senior Transport Planner		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Southern Wiltshire Area Board meeting on Thursday 28 January 2016. <i>Link can be found on the Wiltshire Council website here</i>	Agreed	
3.	Financial Position			

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 10 MARCH 2016 ACTION NOTES

		Finance sheet was presented. There is currently £10,677 uncommitted.		
4.	Top 5 Priority Schemes			
a)	Issue No: 2940 Improvements to Byway 10 Milford Mill Road.	A further quote for the installation work has been received from the River Bourne Community Farm. The landowner is unable to agree to the scheme unless the liability for the maintenance of the enclosed area all existing and new furniture is undertaken by Wiltshire Council. Rights of Way are unable to agree to this and have suggested that the Parish Council may be in a position to take on this role. Laverstock & Ford PC to discuss at their next meeting in two weeks time.		JW
b)	Issue No: 3984 Improvements to crossing point in the High Street, Downton.	The work will be ordered when the new contractor commences. RB to discuss programming of CATG works with the portfolio holder, Phillip Whitehead.		JW
c)	Bollards to prevent parking Eyres Drive, Alderbury	The additional bollards have been ordered from the manufacturer and will be programmed for installation by the new contractor post April 2016.		JW
d)	Issue No: 3985 Extension of NWAAT on The Borough, Downton	The draft traffic regulation order has been sent to the TRO team for advertisement.		JW

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 10 MARCH 2016 ACTION NOTES

e)	Request for measures to reduce speeds Odstock Traffic Calming Scheme	There is still no news on the resurfacing works. The coloured surfacing work is all being ordered as one program for the entire County therefore this work has been added to the list for 2016/17. It is currently programmed to take place in the summer.		JW
5.	Other Priority schemes			
a)	20mph Speed limit Implementation. Coombe Bissett & Whiteparish	The sign installation is complete. The coloured surfacing will take place in the Summer as part of the County wide programme.		JW
b)	Issue No: 3801 Request for informal crossing near the recreation ground, West Grimstead	The construction work is complete. The coloured surfacing will take place in the Summer as part of the County wide programme.		JW
c)	Concerns about speeding traffic Gunville Hill/Gunville Road	The proposed scheme is partially complete and BBLP are being chased to complete the works.		JW
d)	Issue No: 3911 New right hand turning lane requested Turning to Charlton Manor Farm, Charlton All Saints	The work will be ordered when the new contractor commences.		JW
e)	Issue No: 4163 Erect a No Through Road Sign – Pennings Drove, Coombe Bissett	The work will be ordered when the new contractor commences.		JW

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 10 MARCH 2016 ACTION NOTES

f)	Speed limit review Various location Landford including Stock Lane.	Review to take place when new regulations are available, last information received from the Department for Transport indicated that the Statute would be signed in April and published early May.		N/A
g)	Issue No: 3790 Traffic Management Scheme - Ford	JW has provided the PC with some sign designs. Awaiting feedback from PC		PC
6.	New Requests / Issues			
a)	Issue No: 4340 Mill Lane, Winterslow. Request to relocate 30mph terminal signs.	Concerns have been raised about the speed of traffic along Mill Lane and have requested that the 30mph is extended to the edge of the residential area. Speed will be controlled by the topography and environment of the road rather than the posted limit. The requested extension does however meet the DfT requirements for a 30mph and therefore could be amended as per appended drawing 2015-185-JW-001. An estimate for the work is £2000 including the legal order.	The Area Board to note that the CATG agreed to fund the scheme to relocate the 30mph terminal subject to the Winterslow Parish Council making a contribution of £750.	JW
b)	Issue No: 4211 The Street, Whiteparish Alderbury and Whiteparish Request for Traffic Management Measures	A metrocount was undertaken and a CSW site has been approved outside of Courtens Garden Centre. Whiteparish and Alderbury Parish Council have been asked by residents to request various traffic management measures be implemented along the section of the Street without footways, including narrowings and traffic signals. Recent advice provided to the Parish Council stated that any engineering works that took place would involve a substantial loss of parking. They have since requested that plans are drafted to show the extent of parking loss required.	The group felt that if the Parish Council wanted to progress the feasibility study then this should be commissioned via the councils external partners Atkins. This will cost approximately £10k and the group felt that the PC should be prepared to contribute a minimum of at least 50%. The PC to discuss at their next	PC

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 10 MARCH 2016 ACTION NOTES

			meeting and report back.	
c)	Issue No: 4449 C12 Stratford Tony Road	<p>On 18/01/16 there was a collision involving a bus, a lorry and a van approximately 600m from the junction with the A354. A few years ago the verge was kerbed to prevent overrunning. The PC feel that the kerbing gives the illusion of the road getting narrower and there is a tendency for vehicles to move towards the middle of the road when travelling towards Stratford Tony. There are many points along this road that two large vehicles cannot pass. The PC would like the road restricted to 7.5T. They would like to see the kerbing moved back by 1/2 metre or so to widen the road this or a white line down the centre of the road just around these bends.</p> <p>The police collision database shows no record of a collision in this location in the previous 5 years. This road was one of two selected at the last meeting by the Southern CATG to put forward for assessment against the Freight Assessment and Appraisal Mechanism.</p>	The group felt that the outcome of the study should be available before a decision is made however in the meantime JW to meet with contractor to establish whether or not moving the kerbline is possible.	JW
d)	Issue No: 4453 Homington Road, Coombe Bissett	Spring water is emerging from gardens into the road. A gully with a kerb is required on advice of Graham Axtell and Danny Everett. A kerb is essential to protect no. 2 Shergold Cottages garden wall from oversized vehicles at a pinch point. Water also emerges from a plate in the road to add to the water volume.	This had not been passed to the PC and therefore a decision could not be made.	PC
7.	Other items			

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 10 MARCH 2016 ACTION NOTES

a)	7.5 weight limit – Glebe Lane.	Landford Parish Council raised an ongoing issue about large lorries using Glebe Lane. PC to pass information to Trading Standards for enforcement action.		
8.	Date of Next Meeting: 22 June 2016			

Southern Wiltshire Community Area Transport Group

Highways Officer – Julie Wharton

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£9427**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Report to	Southern Wiltshire Area Board
Date of Meeting	24/03/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Downton Moot Preservation Trust Project Title: The Moot Border Planting Restoration View full application	£500.00
Applicant: Woodfalls Band Project Title: Woodfalls Band new music stands (Carried forward from last meeting where it was deferred) View full application	£1000.00
Total applied for at this meeting	£1500
Total funding for 2016/17	£44,057
Digital literacy	£1500
Grants awarded so far	£42,362
Total available to award at this meeting	£1695

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1654	Downton Memorial Hall	The Moot Border Planting Restoration	£500.00
Project Description: The Moot is a beautiful 8 acre landscape garden open to all and run by a charitable Trust. Nearly all the work is undertaken by volunteers. The Trust is undergoing extensive restoration. Part of this plan is to replant the great border which runs along the listed wall one half of this was completed last year. This entails the digging up preparing of the ground planting new plants to a specified design by a volunteer and new gravel paths to access behind the border. The Trust is asking for £500 towards the pathway and plants.			
Input from Community Engagement Manager: This project meets the community grant criteria. It is a capital project. Total project cost is £1700.00 with matched funding on £1200 coming from local fundraising. The project involves community volunteering and help maintain and improve a local community facility.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
1666	Woodfalls Band	Woodfalls Band new music stands	£1000.00
Project Description: Woodfalls Band is ranked as one of the best brass bands in the world and we			

perform all over the UK at major events but our music stands are falling apart We need to replace 20 stands to help the band perform in our community and further afield.

Input from Community Engagement Manager:

This project meets the community grant criteria. It is a capital project. Total project cost is £1000.00 with no matched funding being provided. Applications up to £1000 do not require matched funding. The application form states that the group have reserves of £15k however they confirmed that their most recent accounts will show reserves of more like £6k.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

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